

# somerset

## PALACE SEOUL

7 Yulgokro 2gil, Jongno-Gu, Seoul, 03143, The Republic of Korea

TEL 82 2 6730 8006 / FAX 82 2 6730 8001

## 연세대 국제학술대회 - Room Reservation form

- \* Please fill out this form and send it to our reservation department
- \* Please write down in printed letters and tick (V) in appropriate boxes
- \* Once you fill it out this form, please send the form via email
- \* All reservation requires the confirmation by Somerset Palace Seoul

### ◆ Guest Information (□Prof. □Dr. □Mr. □Ms.)

Guest name :

Flight information :

Contact number :

Email :

### ◆ Accommodations (2024/07/04 ~ 06)

Hotel	Room type	Daily Rate	Date / Period		
			Check-in	Check-out	Nights
Somerset Palace Seoul	□ One bedroom Deluxe	₩ 198,000			
	□ Extrabed	₩ 44,000			

- \* Please fill out the blank of check in & out dates and the nights you would like to stay for.
- \* The above room rate is incl. of 10% VAT. No service charges.
- \* The above room rate includes daily continental breakfast for one person, fitness center
- \* Credit card information should be sent to the SPS to secure your reservation.
- \* **Cancellation & no-show policy**  
3 weeks prior to arrival : Free cancellation / 2-3 weeks : 30% / 1-2 weeks: 50% / within 1 week & no show: 100%
- \* In case of early departure, the remainder of the night which is reserved will be forfeited on your card.
- \* Check-in time is 15:00 and check-out time is 12:00. Charge will be applied for any early check-in or late check-out.
- \* Reservation should be made by 15 May 2024. Otherwise, the reservation will not be guaranteed, and the rate will be subject to change without prior notice

### ◆ Credit Card Information for SPS Reservation

Please fill out your credit card information as below

CC Number :

Expiry date :

### ◆ Contact Detail about Somerset Palace Seoul

- Contact Person: Mina Kim / Asst. Sales Manager
- Phone Number: +82 2 6730 8006 / Email: mina.kim@the-ascott.com

※ Once this form is completed, please send this form via email